

**Prince William Lassie League  
Board of Directors Meeting Minutes  
14 August 2023**

**Call to order:** The meeting was called to order by Mike Holmes, Vice President, at 6:33pm on 14 August 2023 at the Dr. A.J. Ferlazzo Government Building.

**Board of Directors (BoD) in attendance:** Mike Holmes (*Vice President*), Marcus Moyer (*Senior Division Director, Junior Division Director*), Kimberly Richie (*Instructional Division Director, Director of Publicity*), Adam O'Bannon (*Equipment Director*), Marvila (Weela) Arevalo (*Sponsor Coordinator, Treasurer*), Reyner Fouch (*Secretary*), and William (Bill) Rutherford (*Registrar, Webmaster*).

**Motion to accept draft minutes from the July Board Meeting** – Bill, Marcus (Second).

- The motion passed with unanimous consent.

**Officer Reports:**

- President – Patrick
  - Not present.
- Pigtail Division Director – Patrick
  - Not present.
- Vice President – Mike
  - Nothing significant to report (NSTR).
- Director of Umpires – Joseph
  - Not present.
- Director of Ways and Means – Joseph
  - Not present.
- Senior Division Director – Marcus
  - NSTR.
- Junior Division Director – Marcus
  - NSTR.
- Instructional Division Director – Kimberly
  - Kimberly has jerseys available for the team and will distribute as able.
- Director of Publicity – Kimberly
  - Kimberly is planning to create LinkedIn and Instagram accounts for marketing purposes.
  - Kimberly will get permission from schools to distribute announcement and marketing materials.
  - Mike will provide the names of schools to contact.
- Equipment Director – Adam
  - Adam will create an inventory of equipment and report back to the Vice President.
  - Mike will provide the codes to access the equipment locker.
  - Adam will take 15 signs and post them in front of schools at a permissible location.

**Prince William Lassie League  
Board of Directors Meeting Minutes  
14 August 2023**

- Sponsor Coordinator – Weela
  - Dicks Sporting Goods is sending a gift card in the amount of \$250 directly to Weela. These funds will be used for equipment.
- Treasurer – Weela
  - An outstanding invoice from 2021 was paid.
  - Spring and fall utilities payments were made (lights).
  - Board members requiring reimbursement should contact Weela.
- Secretary – Reyner
  - NSTR.
- Registrar/Parliamentarian/Webmaster – Bill
  - Bill will change the registration amounts at 12:01 Wednesday morning (after early-bird registration is closed).
  - Bill will send a registration roster after early-bird registration is closed.

**Old Business:**

- Hall of Fame induction – deferred until next meeting.

**New Business:**

- Marcus identified open house and back-to-school events for nearby schools. 17 schools are within a 30-minute drive of Cloverdale Park. 2 have already had open house events and 10 are on Thursday, August 17<sup>th</sup>.
  - Next steps: Marcus will map out locations and create a sign-up sheet.
- Next Board meeting will be Monday, 11 September at 6:30pm at the Dr. A.J. Ferlazzo government building in the Leesylvania Conference Room.

***Motion to adjourn the Board meeting*** – Bill, Reyner (Second)

- The motion passed with unanimous consent.

**Meeting adjourned at 7:07pm**

Respectfully,



Reyner E. Fouch  
Secretary, PWLL